



## PUBLIC SERVICE & OUTREACH STUDENT SCHOLARS PROGRAM

*SUPPORTED BY THE OFFICE OF THE VICE PRESIDENT FOR PUBLIC SERVICE AND OUTREACH*

REFERENCE FORM FOR PROGRAM YEAR 2019-2020 – DUE MARCH 30

### Section 1: To be filled out by the STUDENT APPLICANT

Complete this section and give the form to a UGA faculty/staff member (one only, please) to complete. This referee should mail, fax, or scan and email the form directly to the Office of Service-Learning at the address below.

Applicant's First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_ Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Major(s): \_\_\_\_\_

Under the provisions of the federal Family Educational Rights and Privacy Act of 1974, you may decide whether letters of recommendation written at your request are to be held confidential or whether they are to be available for your personal inspection. Check one of the following statements so that the referee will be advised of your choice:

- Confidential file: I grant permission for this reference form and any accompanying letter/statement to be held confidential and waive my rights to inspect them.
- Open file: I retain the choice of having this reference form and accompanying letter/statement available to me.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### Section 2: To be filled out by the FACULTY/STAFF REFEREE

The above student is applying for selection as a Public Service & Outreach Student Scholar. This program provides an opportunity for a select cohort of undergraduate students to gain deeper understanding of UGA's public service and outreach (PSO) mission through cohort meetings, excursions, and supervised service experiences with Georgia communities, to link public service experiences with their career and educational goals, and to become part of a community of student scholars who understand the role of PSO in Georgia and beyond.

How do you know the applicant? \_\_\_\_\_

Has the applicant taken a course from you?  Yes  No If yes, what course(s)? \_\_\_\_\_

Please indicate your perception of the applicant's competence in the following areas:

	Below Average	Average	Above Average	Exceptional	Unable to Judge
Emotional Maturity					
Intellectual/Analytical Skills					
Responsibility/Follow-Through					
Writing Ability					
Oral Communication Ability					
Ability to Represent UGA in the Community					
Teamwork Skills					
Leadership					

Please comment on the suitability and strengths of the applicant for the PSO Student Scholars Program:

In addition to the above, you may attach a separate statement addressing the applicant's strengths and/or weaknesses or additional information for the selection committee. Separate statement attached?  Yes  No

Name of Referee: \_\_\_\_\_

Email: \_\_\_\_\_

Title and Department: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This reference should be sent as a hard copy to Dr. Paul Matthews, UGA Office of Service-Learning, 1242 ½ S. Lumpkin St., Athens GA 30602 or faxed to 706-583-8124, or scanned & emailed to [pmatthew@uga.edu](mailto:pmatthew@uga.edu), by March 30, 2019.*